



RESPONSIBILITY
lies with the school team, with the support of the Circuit Manager.

PURPOSE
to improve learning conditions and other related internal conditions to accomplish educational goals more effectively.



? What is the whole school improvement processes?

The **WSI** (Whole School Improvement) is a systematic, sustained effort of **self evaluation and improvement** planning based on 9 areas of evaluation to **identify school-based needs**.



? Where does the SSE and SIP fit in?



- The appointed school team conducts the **School Self Evaluation (SSE)** annually at the end of the academic year, rating themselves against the 9 focus areas.
- The **School Improvement Plan (SIP)** is a road map that sets out the changes a school needs to make to improve the identified areas with weaknesses / challenges, and show how and when the changes will be made. SIP is used as a monitoring tool for the progress of interventions.



? What makes the SIP action plan a data rich tool?

- The **data rich SIP action plan** is developed based on the results of the annual SSE profiling. It is then used as a source of data for the termly SSE review process.
- Each of the line items in the SSE can be supported by data points – some of which are from the DDD Dashboard:



Focus Area 1.	Focus Area 4.	Focus Area 8.
<ul style="list-style-type: none"> • Number of under and overaged learners • Number of promotions and number of progressed learners • Educator attendance • Educator profiles with high absenteeism • Term to date attendance report • Learner attendance 	<ul style="list-style-type: none"> • Data usage report • Subjects at risk • Number of downloads of the learner intervention report 	<ul style="list-style-type: none"> • Learner to educator report



The SIP action plan is created and used as a **data-rich project management tool** to assist learner achievement, and this is how:

- The school community chooses 9 team/s who will drive and lead the SSE and SIP processes. They will each address a focus area with red or amber rating, from the results of the SSE.
- In the SIP:
 - Develop intervention strategies to improve the poorly performing focus areas, i.e. those with amber or red ratings in the SSE.
 - Use the data points provided in the SSE to plan interventions. Then implement the interventions and then use the same data points to monitor the success of the interventions.
 - Each intervention detailed in the SIP action plan should include SMART goals: **S**pecific, **M**easurable, **A**chievable, **R**ealistic and **T**ime bound.

How is SIP used as a project management tool?



? Does the SIP need to be reviewed?

The SIP action plan should be **reviewed at the end of each term** to record progress, achievements and/or unresolved challenges. The SIP is **then used to inform the activities for the next term**. The SMT/School Teams should review the SIP for these reasons:

- To record progress.
- To monitor the success of the intervention.
- For successful progress – decide whether to improve on the strategy or reinforce the current intervention.
- For no progress – plan a new intervention.



For more information, visit our DDD Dashboard website dbedashboard.co.za

