



# How to reset your DDD Dashboard password

## Solve your DDD Password Problems in 4 Easy Steps

### 1. Click on: I forgot my password

On the DDD Dashboard login page there is a link below the password input box called: **"I forgot my password"**

Please enter your user name and password.

User Name  Password   

[Struggling to log in?](#)

### 2. Enter your DDD username then click Reset Password

On this page you will be asked to put your username into a text box. Next, click on the **"Reset Password"** button.

Please enter your user name.

User Name

### 3. A new password will be sent to your email inbox

If your username was entered correctly then a message will appear saying **"A link to reset your password has been sent to your email. Please check your inbox"**.

### 4. Enter the password provided and then reset with your new password

Open the email from DBE Data Driven Dashboard and copy and paste the password provided. Use this password with your username to log into the DDD Dashboard and select a new password.

Please enter your new password.

New Password  

Confirm New Password

For assistance please contact [Help@dbedashboard.co.za](mailto:Help@dbedashboard.co.za)